PA Department of Education Transfer and Articulation Oversight Committee
Annual Timeline

JANUARY

- January 1 – Framework Subcommittees begin reviewing courses proposed by institutions for inclusion in the 30-Credit Transfer Framework
- Institutions identify articulated degree programs in the Statewide Program-to-Program (P2P) Articulation database
- January 31 –
  - Deadline for institutions to propose foundation-level courses to Framework Subcommittees in the Course Equivalency Management Center (CEMC)
  - Deadline for Framework Subcommittees to evaluate Framework courses involved in Course Updates

FEBRUARY

- February 1 – Deadline for institutions to complete the Course Update process in CEMC
- February 15 – Deadline for institutions to identify articulated degree programs in the Statewide P2P Articulation database
- Institutions begin to establish equivalencies in CEMC for newly approved Framework courses

MARCH

- TBD – TAOC Meeting
- March 1 – PDE posts spreadsheet of Statewide P2P degree programs on the Pennsylvania Transfer and Articulation Center (PA TRAC) website
- Institutions continue to establish equivalencies in CEMC for newly approved Framework courses
- March 31 – Deadline for Framework Subcommittees to evaluate proposed Framework courses

APRIL

- Institutions continue to establish equivalencies in CEMC for newly approved Framework courses

MAY

- TBD – TAOC Meeting
- May 1 – Deadline for institutions to establish equivalencies in CEMC for newly approved Framework courses
- May 15 – Deadline for institutions to submit the annual Statewide P2P Verification Statement to PDE

1 PA TRAC – www.pacollegetransfer.com
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JUNE

JULY

- **July 1** –
  - Institutions begin reviewing and updating their Transfer Profiles
  - Community colleges, opt-ins and the Office of the Chancellor (OOC) for the State System of Higher Education begin uploading programs to the Degree Program database
  - Institutions begin reviewing and updating credit by exam (AP and CLEP) equivalencies in CEMC

AUGUST

- **August 1** – Deadline for primary TAOC representative to confirm with PDE their primary and secondary points of contact for the upcoming academic year
- Institutions advised to begin adding events (i.e., college fairs, transfer advising days, etc.) to the PA TRAC Transfer Events Calendar
- **August 15** – Institutions begin submitting to AcademyOne their course extracts for the current academic year
- **August 30** –
  - Deadline for institutions to review and update Transfer Profile
  - Community colleges, opt-ins and the OOC begin uploading programs to the Degree Program database
  - Deadline for institutions to update credit by exam (AP and CLEP) equivalencies in CEMC

SEPTEMBER

- **TBD – TAOC Meeting**
- AcademyOne begins processing and loading course extracts into CEMC
- **September 15** –
  - Institutions may begin Course Update process in CEMC
  - Deadline for institutions to identify articulated degree programs in the Statewide P2P Articulation database
- **September 30** – Deadline for institutions to submit course extracts to AcademyOne

OCTOBER

- **October 1** – PDE posts spreadsheet of Statewide P2P Degrees Identified by PA TRAC Colleges
NOVEMBER

☐ TBD – TAOC Meeting
☐ Institutions may propose foundation-level courses to Framework Subcommittees in CEMC
☐ **November 15** – Deadline for state-related and independent colleges and universities to elect to participate in the Statewide Transfer System

DECEMBER

☐ Institutions continue to propose foundation-level courses to Framework Subcommittees in CEMC
☐ **December 1** – Primary TAOC members confirm with PDE their institution points of contact for spring

ONGOING

- Institutions add events to the Transfer Events Calendar
- Primary TAOC representatives notify PDE by email when points of contact change
- Institutions review their PA TRAC/CEMC Institutional Reports
- Institutions respond to student inquiries submitted via PA TRAC website
- Institutions respond to other institution requests for information in CEMC
- Institutions identify articulated degree programs in the Statewide P2P database
- Institutions review and update their own articulation agreements in the Transfer and Articulation Management Center (TAMC)