1. Roll Call

2. ACTION ITEM: Suggested wording clarification to Agenda Item #4a of the November 17, 2011 Meeting Notes:\(^1\) “Recommendation from Steering Committee to base student verification for statewide program articulation on students’ “effective graduation date” rather than the institution’s “effective implementation date”.

   - Students graduating with an associate of arts or associate of science degree from a participating institution regardless of the program, are eligible to transfer under statewide program-to-program articulation starting with the effective graduation date.
   - Two-year institutions (and four-year institutions that offer parallel bachelor degrees) would indicate the “effective graduation date” at the same time they identify the articulated degree program. Two-year institutions with articulated associate degrees will indicate the “effective graduation date” and four-year institutions offering parallel bachelor degrees will indicate the “effective matriculation date” in the Statewide Program Articulation Database.
   - Institutions would provide the following data elements in the Statewide Articulation Database on PA TRAC:
     - **Associate-Degree Institutions**
       - Institution Name
       - Name of Articulated Associate Degree(s) (i.e., Administration of Justice)
       - Award Type (i.e., AA, AS)
       - Effective Graduation Date
     - **Bachelor-Degree Institutions**
       - Institution Name
       - Name of Parallel Bachelor Degree(s) (i.e., Criminal Justice)
       - Award Type (i.e., BA, BS, etc.)
       - Effective Matriculation Date
   - Students, advisors, faculty and the public would then access the information by use a searchable dashboard on PA TRAC.

3. Updates & Announcements
   a. Fall 2011 End of Term Transfer Reports due in March 2012. PDE will provide additional information at a later date.
   b. Statewide Program-to-Program Articulation Database
      i. Each TAOC institution should appoint two Points of Contact for the database. An institution’s primary and secondary TAOC reps will be assigned this responsibility, unless the institution notifies PDE otherwise.
      ii. Statewide Articulation Database Training Webinar

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\(^1\) [http://www.pacollegetransfer.com/Portals/6/PAFiles/TAOC_Mtg_Notes_Nov17_2011_FINAL.pdf](http://www.pacollegetransfer.com/Portals/6/PAFiles/TAOC_Mtg_Notes_Nov17_2011_FINAL.pdf)
1. All database contacts must complete the training webinar to access to the Statewide Program-to-Program Articulation Database and enter their institution’s degree program information in the system.

2. PDE emailed all contacts on Dec. 12 with December Webinar information:
   a. Webinar dates – December 20 at 11 AM & December 21 at 3 PM
   b. Register online2 by 5 PM on December 19.

3. January webinar dates TBD

c. Dates to Remember:
   i. December 20 @ 11 AM & December 21 @ 3 PM – Statewide Articulation Database Training Webinars
   ii. January 1 – TAOC Standards Subcommittees reconvene
   iii. January 30 – Deadline to submit new courses for review by the Framework Standards Subcommittees.
   iv. March 31 – Deadline for Framework Standards Subcommittees to review and vote on new Framework courses
   v. May 15 – Deadline for TAOC institutions to establish transfer course equivalencies for newly approved Framework courses

4. Review Articulation Agreement Voting Process

5. DISCUSSION ITEM: Review Draft Program Articulation Agreements
   a. Art – Yun Kim, East Stroudsburg
   b. Communications – Ginny Carter, Delaware CCC
   c. Criminal Justice – Ted Nichols, Penn Highlands
   d. Environmental Science – Inno Onwueme, IUP
   e. Geography – Ron Young, HACC
   f. History – Wade Davenport, Reading
   g. Modern Languages – Barbara Lyman, Shippensburg
   h. Music – Stan Komacek, California
   i. Political Science – Karyn Sproles, Carlow
   j. Social Work – Darla Coffey, West Chester
   k. Sociology – Mary Frances Archey, CCAC
   l. Theatre – Jill Murray, Lackawanna
   m. 4-8 Education – Phil Ginnetti, Edinboro

6. ACTION ITEM: Recommendation from Steering Committee to form two standing subcommittees in Spring 2012:
   • Framework Subcommittee to review the 30-Credit Transfer Framework and related issues.
   • Assessment Subcommittee to evaluate and assess transfer system effectiveness.

7. DISCUSSION ITEM: Develop various ways to educate all stakeholders on statewide program articulation.
   a. Who needs to be educated?
   b. Mode of delivery?
   c. Topics?

8. New Business

9. Next meeting: TBD

2 http://www.pacollegetransfer.com/FacultyAdvisors/ProgramtoProgramWebinarRegistration/tabid/3325/Default.aspx